



## Rhode Island Academy of Physician Assistants (RIAPA) Agenda

**Meeting Type:** Board of Directors

**Date:** July 12<sup>th</sup>, 2023

**Time:** 6:45 PM

<b>Members Present:</b>	
<b>Guests:</b>	
<b>Absent:</b>	

Agenda Item	Motion	Data presented/Discussion/Analysis	Action	Responsible Person	Completion Date
<b>Call to order &amp; roll call</b>					
<b>Unfinished business</b>		<ul style="list-style-type: none"> <li>Fall CME Event</li> <li>New ideas for revenue</li> <li>Committees</li> <li>RIMS/Chris to connect offline on Bryant letter and snail mail to lapsed members.</li> </ul>			
<b>New Business</b>		<p><b>Legislative</b></p> <ul style="list-style-type: none"> <li>Launch education campaign about PA's to the public, healthcare providers, healthcare institutions, etc.</li> </ul>			
<b>Discussion</b>		<ul style="list-style-type: none"> <li>Agenda for next meeting               <ol style="list-style-type: none"> <li>Introductions - ID most pressing challenge for RIAPA / PA Profession / PAs in RI facing / Why are you on the board?</li> <li>Encourage BOD to ask colleagues same question. Spread word you are on board. Ask them to join RIAPA.</li> <li>Review bylaws regarding job descriptions for each BOD role</li> </ol> </li> </ul>			
<b>Adjourn</b>					



## Rhode Island Academy of Physician Assistants (RIAPA) Meeting Minutes

**Meeting Type:** Executive Committee

**Date:** June 28<sup>th</sup>, 2023

**Time:** 20:00

<b>Members Present:</b>	Ray Cord, Chris Ferreira, Craig Baillie, Tom Meehan, Samera Nassralla, Emma Banks, Kenneth Botelho, Jim Carney, Kevin Santilli, Kaitlyn Ruane
<b>Guests:</b>	N/A
<b>Absent:</b>	Ali Walz

Agenda Item	Motion	Data presented/Discussion/Analysis	Action	Responsible Person	Completion Date
<b>Call to order &amp; roll call</b>	N/A	N/A	N/A	Chris Ferreira	6/28/23 20:02
<b>Unfinished business</b>		<ul style="list-style-type: none"> <li>• Fall CME Event               <ul style="list-style-type: none"> <li>○ Needs to happen soon if going to happen.</li> <li>○ Need venue.</li> <li>○ Need budget.</li> <li>○ Need topic.</li> <li>○ Small event in fall, large event in spring</li> </ul> </li> <li>• New ideas for revenue               <ul style="list-style-type: none"> <li>○ CME app/web app – costly</li> <li>○ Social event aspect – zoo, theatre, etc</li> <li>○ For committee</li> </ul> </li> <li>• Membership               <ul style="list-style-type: none"> <li>○ ~950 PAs in state, ~7% membership.</li> <li>○ Recruit                   <ul style="list-style-type: none"> <li>▪ Tom suggest did in IN - Discount for signing a number of PAs up from a practice.</li> </ul> </li> <li>○ Retention                   <ul style="list-style-type: none"> <li>▪ Converting student members</li> </ul> </li> </ul> </li> <li>• &lt; ¼ from JWU stay in RI</li> </ul>	<ul style="list-style-type: none"> <li>• Present to full board small event in fall, larger event in spring.</li> <li>• Form CME committee to brainstorm ideas.</li> <li>• Membership committee to brainstorm ideas.</li> </ul>	Executive committee	First board meeting 7/12/23



Agenda Item	Motion	Data presented/Discussion/Analysis	Action	Responsible Person	Completion Date
		<ul style="list-style-type: none"> <li>▪ No longer any student PA members from Bryant</li> <li>▪ Nothing known concretely why</li> <li>▪ Samera will inquire – is teaching</li> </ul>			
<b>New Business</b>		<p><b>Legislative</b></p> <ul style="list-style-type: none"> <li>• PA Licensure Compact               <ul style="list-style-type: none"> <li>○ Bill presented not out of committee – needs more support</li> <li>○ Only nursing passed</li> <li>○ PT, mental health, did not pass</li> </ul> </li> <li>• PA Practice Act Updates               <ul style="list-style-type: none"> <li>○ Passed the house</li> <li>○ Hung up in senate and died</li> </ul> </li> <li>• Medical Spa Bill               <ul style="list-style-type: none"> <li>○ Sub A - PAs not included, struck at last minute</li> <li>○ NPs supervise PAs – not right</li> <li>○ NPs can act as medical directors</li> </ul> </li> <li>• Important not to lose ground. New legislation every year can begin to strip away.</li> <li>• Update rep</li> </ul>	Need PAC support!	Everyone	
<b>Discussion</b>		<ul style="list-style-type: none"> <li>• Agenda for next meeting               <ol style="list-style-type: none"> <li>1. Introductions – ID most pressing challenge for RIAPA / PA Profession / PAs in RI facing / Why are you on the board?</li> <li>2. Encourage BOD to ask colleagues same question. Spread word you are on board. Ask them to join RIAPA.</li> <li>3. Review bylaws regarding job descriptions for each BOD role</li> <li>4. Reach of if additional suggestions for agenda</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>• Executive committee agrees with agenda</li> </ul>		
Adjourn: Next meeting	Ray Cord, Emma Banks 2nd	N/A	N/A	N/A	6/28/23, 2103

**RIAPA - October 7, 2023 - 50 People**

Venue Name	Location	Timing availability	Capacity	Sponsor tables?	AV	Approximate price	Notes		
Radisson	Warwick/ Providence	Available	100	6 - 6' Tables (\$800)	~400-500	3,380.40	Food - 1100 AV - 425 Room - 1300		
Crowne Plaza (sending an updated) RFP	Warwick/ Providence	Available	Bristol Room			3,491.27 \$698	Room has divider - exhibitors meals on one side - speaker session on the other. Space in hallway for additional exhibitors if needed.		
Omni Providence	Providence	Available	200	Yes	600-800	Room Rental fee - \$1000 Minimum food/beverage - \$4000	Continental breakfast with "hot" add ons or stations - around \$25-30/person. AV - Meeting Room Package - \$600 AV - Meeting Room package w/ laptop - \$800 10 x 18 is the largest screen (\$550) Any labor and set up is \$110/hour *inquired about exhibitor space, where located and what the fee is for at minimum 6, 6' tables		
the Hotel Providence (sending RFP)									
Marriott - Orms (sending RFP)		NOT AVAILABLE							