



Rhode Island Academy of Physician Assistants (RIAPA) Agenda

Meeting Type: Board of Directors

Date: September 6th, 2023

Time: 6:45 PM

Members Present:	
Guests:	
Absent:	

Agenda Item	Motion	Data presented/Discussion/Analysis	Action	Responsible Person	Completion Date
Call to order & roll call					
Consent Calendar		<ul style="list-style-type: none"> Review minutes from meeting on July 12 Treasurer's report 			
Unfinished Business		<ul style="list-style-type: none"> Group recruitment Membership Launch education campaign about PA's to the public, healthcare providers, healthcare institutions, etc. Quarterly newsletter—content needed 			
Legislative Items		<ul style="list-style-type: none"> Legislative updates 2024 priorities 			
Discussion		<ul style="list-style-type: none"> October 5 Annual Meeting & PA Week Celebration Meritage confirmed, need ticket pricing for invite (members, non-members, & students) & discussion on vendor pricing Spring CME Choose date, venue, topics, etc. Next BOD meeting 11/8 			



Rhode Island Academy of
**PHYSICIAN
ASSISTANTS**

Agenda Item	Motion	Data presented/Discussion/Analysis	Action	Responsible Person	Completion Date
New Business		<ul style="list-style-type: none">• Wild Apricot renewal on 11/28• RIMS contract renewal in January, 2024			
Adjourn					



Rhode Island Academy of Physician Assistants (RIAPA) Agenda

Meeting Type: Board of Directors

Date: July 12th, 2023

Time: 6:45 PM

Members Present:	Ray Cord, Chris Ferreira, Tom Meehan, Tyler Pare, Kevin Santilli, Samera Nessralla, Jim Carney, Ali Walz
Guests:	Daniella Morel
Absent:	Craig Baillie, Samera Nessralla, Emma Banks

Agenda Item	Motion	Data presented/Discussion/Analysis	Action	Responsible Person	Completion Date
Call to order & roll call	6:51 Chris Ferreira				
Unfinished business		<ul style="list-style-type: none"> Fall CME Event New ideas for revenue Committees RIMS/Chris to connect offline on Bryant letter and snail mail to lapsed members. Dues changes going up July 1 	<ul style="list-style-type: none"> Motion to postpone the Fall CME event to Spring 2024. Date TBD by executive committee. We need committees! Refer a colleague to step in. Do a "poll" within Wild Apricot and send an email blast about committees. Membership, social, CME, & government affairs. Chris will write a letter and we will send it to lapsed members. Cross 		



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			referencing AAPA list, DOH list. <ul style="list-style-type: none"> • Chris to reach out to Bryant with a letter to inquire. • Board voted to raise dues on 9/1 instead of 7/1 to send out more info to members. 		
New Business		Legislative <ul style="list-style-type: none"> • Launch education campaign about PA's to the public, healthcare providers, healthcare institutions, etc. • Motion to change language in bylaws section 9.01 • Recruitment 	<ul style="list-style-type: none"> • Legislative summary will go out to the board: Interstate licensure, PA practice act, Medical spa bill. Directed education campaign. • Motion 9.01 was voted in and effective immediately as part of the bylaws. • Discussion was had about group recruitment that will be continued at the next meeting. 		



Agenda Item	Motion	Data presented/Discussion/Analysis	Action	Responsible Person	Completion Date
Discussion		<ul style="list-style-type: none"> • Agenda for next meeting <ol style="list-style-type: none"> 1. Introductions – ID most pressing challenge for RIAPA / PA Profession / PAs in RI facing / Why are you on the board? 2. Encourage BOD to ask colleagues same question. Spread word you are on board. Ask them to join RIAPA. 3. Review bylaws regarding job descriptions for each BOD role 			
Adjourn	8:15				

Bylaws change:

9.01

The corporation shall have three (3) directors-at-large who shall be Fellow or Affiliate members, and one student director-at-large from each PA training program located within the boundaries of the state of Rhode Island, **with a minimum of 75 % of the student body as RIAPA members as determined within 3 months after matriculation of a new cohort.** Each PA training program may elect an alternate student director-at-large to serve in the absence of the student director-at-large.

Income:

Membership Dues	\$	5,320.00
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Total Income	\$	5,320.00

Expenses:

Staff Services	\$	7,493.75
Office Supplies	\$	207.52
AffiniPay Fees	\$	186.77
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Total Expenses	\$	7,888.04
Net Profit (Loss)	\$	(2,568.04)
Checking Account Balance 7/1/2023	\$	46,022.75
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Checking Account Balance 7/30/2023	\$	46,622.11

Bryant University Grant Checking Account \$ 10,517.96

Total Assets:

Citizens Checking Account	\$	46,622.11
Bryant University Grant Checking Account Balance	\$	10,517.96